Class: 21CLC10 – Introduction to Software Engineering

Group ID: 04

Group Name: Code999+Bugs

Project Name: 2HandBook

**PLANNING MEETING MINUTES**

Sprint 0 (29/05/2023 - 11/06/2023)

Host: 21127453 - Hoàng Anh Trà

Secretary: 21127453 - Hoàng Anh Trà

Time: 13:00 - 13:50 12/06/2023

Members present: 5

21127189 - Đinh Quý Triều

21127197 - Nguyễn Đức Tuấn

21127232 - Nguyễn Thanh Bình

**21127453 - Hoàng Anh Trà**

22127096 - Trần Phúc Hải

Members absent: 0

About the next sprint (Sprint 1)

* Project Plan [doc]
  + 1. Introduction
  + 2. Project Overview (and its subsections)
  + 3. Project Organization (and its subsections)
  + 4.2 Project Plan (and its subsections)
  + 4.3 Project Monitoring and Control: Sections 4.3.1 and 4.3.3.
* Vision Document [doc] +20
  + 1. Introduction
  + 2. Positioning
  + 3. Stakeholder and User Descriptions
  + 4. Product Features
  + 5. Non-Functional Requirements
* Weekly Report +5

Tasks for the next sprint

* Complete some parts of Project Plan
* Complete Vision Document
* Build HTML files for some screens.

Assign tasks (More details at Jira)

21127189 - Đinh Quý Triều

* Complete Project Plan (1. Introduction and 4.3.1)
* Complete Vision Document (1. Introduction)
* Build HTML files for Profile updating, Screen for product uploading.

21127197 - Nguyễn Đức Tuấn

* Complete Project Plan (2. Project Overview)
* Complete Vision Document (2. Positioning)
* Build a HTML file for Specific product screen.

21127232 - Nguyễn Thanh Bình

* Complete Project Plan (4.2 Project Plan)
* Complete Vision Document (5. Non-Functional Requirements)
* Build HTML files for Main Screen.

21127453 - Hoàng Anh Trà

* Complete Project Plan (3. Project Organization)
* Complete Vision Document (3. Stakeholder and User Descriptions)
* Build HTML files for About us & Contact, Sign up, Log in, Admin handle screen.

22127096 - Trần Phúc Hải

* Complete Project Plan (4.3.3)
* Complete Vision Document (4. Product Features)
* Build HTML files for All products, Payment screen.